

[Consultant Name/Agency]

[Business Address]
[City, State, Zip]
[Email/Phone]

INVOICE

[Invoice Number]
Date: [Date]
Due Date: [Due Date]

BILL TO:

[Client Name]
[Company Name]
[Client Address]
[Client Email]

PROJECT:

[Project Name/SEO Monthly Retainer]

| SERVICE DESCRIPTION | QTY/HRS | RATE | AMOUNT |
|--|---------|--------|--------|
| Monthly SEO Retainer (On-Page & Technical) | 1 | \$0.00 | \$0.00 |
| Content Strategy & Keyword Research | 1 | \$0.00 | \$0.00 |
| Backlink Acquisition / Outreach | [Qty] | \$0.00 | \$0.00 |

| SERVICE DESCRIPTION | QTY/HRS | RATE | AMOUNT |
|--------------------------------------|---------|--------|--------|
| Technical SEO Audit / Implementation | [Hrs] | \$0.00 | \$0.00 |
| Subtotal: \$0.00 | | | |
| Tax (0%): \$0.00 | | | |
| TOTAL DUE: \$0.00 | | | |

Payment Instructions:

Bank Name: [Name] | Account: [Number] | Routing: [Number]

Please include invoice number as payment reference. Late payments may incur a [X]% fee per month.