

INVOICE

RECURRING MONTHLY BILLING

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

BILL TO:

[Client Name]
[Company Name]
[Client Address]
[Client Email]

Invoice #: [0001]

Billing Period: [Month, Year]

Invoice Date: [Date]

Due Date: [Date]

SERVICE DESCRIPTION	QUANTITY	AMOUNT
Social Media Management Content creation, scheduling, and community management for [Platforms].	1	\$0.00
Paid Ad Management Campaign optimization and monitoring for [Facebook/IG/LinkedIn].	1	\$0.00

SERVICE DESCRIPTION	QUANTITY	AMOUNT
Reporting & Analytics Monthly performance breakdown and strategy consultation.	1	\$0.00

Subtotal: \$0.00
Tax (0%): \$0.00
Total Amount: \$0.00

Payment Method: [Bank Transfer / Credit Card / PayPal]

Note: This is a recurring invoice. Charges will be automatically processed on the [Day] of every month via the payment method on file.

Thank you for your business!