

INVOICE

[Your Business Name]
[Your Address]
[Email/Phone]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Billing Period: [Month, Year]

BILL TO:

[Client Name]
[Company Name]
[Client Address]

PROJECT:

Monthly Social Media Management & Content Scheduling

Service Description	Quantity	Rate	Total
Social Media Content Calendar Planning	[Qty]	[\$[0.00]]	[\$[0.00]]
Post Scheduling & Automation (All Platforms)	[Qty]	[\$[0.00]]	[\$[0.00]]
Copywriting & Caption Creation	[Qty]	[\$[0.00]]	[\$[0.00]]
Monthly Analytics Report	[Qty]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax ([0] %): \$[0.00]

Grand Total: \$[0.00]

Payment Instructions:

Payment Method: [PayPal/Bank Transfer/Stripe]

Account Details: [Information Here]

Due Date: [Date]

Thank you for your business.