

[NAME/STUDIO]

CREATIVE DIRECTION & STRATEGY

INVOICE NO: #000
DATE: [DATE]
DUE DATE: [DATE]

FROM

[Your Name or Company]
[Street Address]
[City, State, Zip]
[Email/Phone]

BILL TO

[Client Name/Company]
[Client Address]
[Contact Email]
[Project Reference]

DESCRIPTION OF SERVICES	RATE TYPE	QTY/HRS	TOTAL
Creative Direction Consulting (Phase: [Name])	Flat Fee	1	\$0.00
Strategy Sessions & Brand Oversight	Hourly	0	\$0.00
Asset Review & Directing	Day Rate	0	\$0.00
Subtotal \$0.00			
Tax (0%) \$0.00			
TOTAL DUE \$0.00			

PAYMENT INSTRUCTIONS

Bank: [Bank Name] | Account: [Number] | Routing: [Number]
Checks payable to: [Name]
Terms: Net [Number] Days