

[COMPLEX NAME]

THE EPITOME OF REFINED LIVING

PREPARED FOR

[Resident Name]

[Unit Number]

[Street Address]

[City, State, Zip]

OVERDUE REMITTANCE ADVICE

INVOICE DETAILS

Invoice #: [00000]

Date Issued: [Date]

Billing Period: [Month, Year]

Status: OVERDUE

DESCRIPTION	DUE DATE	AMOUNT
Monthly Base Rent	[Date]	\$0.00
Reserved Parking / Concierge Services	[Date]	\$0.00
Utility Sub-metering (Water/Sewage/Trash)	[Date]	\$0.00
Late Payment Administration Fee	-	\$0.00

Subtotal \$0.00

Total Balance Due \$0.00

Please remit payment via the resident portal or at the leasing gallery office.

[Complex Name] | [Management Office Phone] | [Official Website]