

[Company Name]

[Company Address]
[City, State, Zip]

PAYMENT FAILED

Invoice: #[000000]
Date: [Date]

Action Required: Your automatic renewal for [Subscription Plan Name] failed on [Transaction Date]. Please update your payment method to maintain uninterrupted service.

Bill To:

[Customer Name]
[Customer Address]
[Customer Email]

Subscription Details:

Account ID: [Account ID]
Renewal Period: [Start Date] to [End Date]

Description	Period	Amount
[Subscription Plan Name] - Automatic Renewal	[Billing Cycle]	[\$[0.00]]
[Additional Service/Add-on]	-	[\$[0.00]]
Total Outstanding:		[\$[0.00]]

Note: We will attempt to re-process this payment on [Next Attempt Date]. If you have already updated your billing information, please disregard this notice.

For support, contact [Support Email] or visit [Support URL].