

INVOICE

[Consultant Name/Agency]
[Tax ID / Registration Number]
[Address Line 1]
[Address Line 2]

OVERDUE

Invoice #: [0000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

NOTICE: This payment is currently [X] days past the agreed terms. Please remit payment immediately to avoid service interruption or late accrual fees.

Bill To:

[Client Company Name]
[Attn: Contact Name]
[Client Address]
[Client Email]

Project Reference:

[Project Name/PO Number]
[Consulting Period]

DESCRIPTION OF SERVICES	QTY/HOURS	RATE	AMOUNT
[Service Name - e.g., B2B Strategy Consulting]	[0.00]	[\$[0.00]]	[\$[0.00]]

DESCRIPTION OF SERVICES	QTY/HOURS	RATE	AMOUNT
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[Service Name - e.g., Demand Gen Management]	[0.00]	[\$[0.00]]	[\$[0.00]]
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Late Fee (Applied per terms)	1	[\$[0.00]]	[\$[0.00]]
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Subtotal: \$[0.00]

Tax: \$[0.00]

Total Amount Due: \$[0.00]

Payment Instructions:

Bank: [Bank Name] | Account: [Number] | Routing: [Number]
Alternative: [PayPal/Stripe Link]

Thank you for your business.