[LAW FIRM NAME]

[Address Line 1]
[City, State, Zip]
[Phone Number]

INVOICE

Invoice #: [0000]
Date Issued: [Date]
Original Due Date: [Date]

OVERDUE

BILL TO:
[Client Name]
[Client Address]
[Case/Matter Reference Number]

Description of Legal Services	Hours/Qty	Rate	Amount
[Service Description]	[0.00]	$[0.00]	$[0.00]
[Service Description]	[0.00]	$[0.00]	$[0.00]
[Disbursement/Expense Name]	-	-	$[0.00]

Subtotal: $[0.00]
Late Fees / Interest: $[0.00]

Total Amount Due: $[0.00]

OVERDUE NOTICE:

> According to our records, payment for the services listed above is past due. Please remit payment immediately to avoid further late interest charges or disruption of legal representation. If payment has already been sent, please disregard this notice.

Make all checks payable to: [Law Firm Name]

Electronic Payment Instructions: [Bank Name / Account Details]