

INVOICE

[Contractor Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

OVERDUE

Invoice #: [0000]
Date Issued: [Date]
Original Due Date: [Date]

Bill To:

[Client Name]
[Company Name]
[Street Address]
[City, State, Zip]

Service Description	Hours/Qty	Rate	Amount
[Service Description Line 1]	0.00	\$0.00	\$0.00
[Service Description Line 2]	0.00	\$0.00	\$0.00
Late Fee / Interest Charge	1	\$0.00	\$0.00
Subtotal: \$0.00			
Tax: \$0.00			
Total Due: \$0.00			

PAST DUE NOTICE: This invoice is now [Number] days past the original due date. Please remit payment immediately via [Payment Method] to avoid further late penalties or service interruption.

Payment Instructions:

Check payable to: [Name]

Wire/ACH: [Details]

Digital: [PayPal/Venmo/Etc]

Thank you for your business.