ACCOUNT STATEMENT

[Company Name]
[Street Address]
[City, State, Zip]

STATEMENT DATE: [Date]
ACCOUNT ID: [ID-000]

BILL TO:

[Customer Name]
[Customer Address]
[City, State, Zip]

SUMMARY:

Total Outstanding: $[0.00]
Current Period: [Month, Year]

Date	Invoice #	Description	Due Date	Amount
[DD/MM/YY]	[#0001]	[Service/Product Description]	[DD/MM/YY]	$[0.00]
[DD/MM/YY]	[#0002]	[Service/Product Description]	[DD/MM/YY]	$[0.00]

Subtotal: $[0.00]
Interest/Fees: $[0.00]
Amount Due: $[0.00]

Please make checks payable to: **[Company Name]**

Terms: Please remit payment within [X] days. Thank you for your business.