INVOICE

[General Contractor Name]
[Business Address]
[Phone Number] | [Email]

Invoice #: ____________
Date: ____________
Due Date: ____________

CLIENT / PROJECT OWNER

[Client Name]
[Billing Address]
[City, State, Zip]

PROJECT DETAILS

Project Name: [Project Name]
Site Address: [Job Site Location]
PO Number: [Reference #]

Description of Work / Materials	Quantity	Unit Price	Total
[Service/Labor Description]	-	$0.00	$0.00
[Materials/Subcontractor Fee]	-	$0.00	$0.00
[Permits/Equipment Rentals]	-	$0.00	$0.00

Subtotal: $0.00

Tax/Mark-up: $0.00
Balance Due: $0.00

PAYMENT INSTRUCTIONS

Please make checks payable to: **[Contractor Name]**
Bank Transfer: [Bank Name] | Acc: [Number] | Routing: [Number]
Thank you for your business.