

INVOICE

[Officiant Name/Business]
[Address Line 1]
[Phone Number]
[Email Address]

Invoice #: [000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO

[Client Name 1 & Client Name 2]
[Mailing Address]
[City, State, Zip]

EVENT DETAILS

Date: [Wedding Date]
Venue: [Venue Name]
Location: [City, State]

Description of Services	Qty	Rate	Amount
Wedding Ceremony Officiating Services	1	\$0.00	\$0.00
Rehearsal Attendance & Coordination	1	\$0.00	\$0.00
Travel & Lodging Expenses	-	\$0.00	\$0.00

Description of Services	Qty	Rate	Amount
Custom Script Writing / Consultations	1	\$0.00	\$0.00
			Subtotal: \$0.00
			Deposit Received: (\$0.00)
			Total Balance Due: \$0.00

PAYMENT INSTRUCTIONS

Please make checks payable to **[Business Name]**.
For electronic transfers: [Zelle/Venmo/PayPal Details]

Thank you for allowing me to be a part of your special day.