# WORK ORDER / INVOICE

Handyman Services

**Order #:** _____

**Date:** _____

**PROVIDER:**

Name:
Phone:
Email:

**CUSTOMER / JOB SITE:**

Name:
Address:
Phone:

**JOB DESCRIPTION**

**MATERIALS & SUPPLIES**

| Description | Quantity | Price | Total |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

**LABOR & SERVICES**

| Service Provided | Hours | Rate | Total |
|---|---|---|---|
| | | | |
| | | | |

Material Total: $_____

Labor Total: $_____
Tax / Fees: $_____

**GRAND TOTAL: $_____**

**Customer Acceptance:**

_____

Signature & Date

**Payment Status:**

[ ] Cash  [ ] Check  [ ] Credit Card
[ ] Paid in Full  [ ] Due on Receipt

Thank you for your business. Please make all checks payable to the provider listed above.