

INVOICE

[Your Business Name]
[Address Line 1]
[Phone Number]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

CLIENT:

[Client Name]
[Service Address]
[City, State, Zip]

SERVICE INFO:

Service Type: [e.g. Deep Clean / Recurring]
Square Footage: [Approx. Sq Ft]
Cleaner(s): [Name/Team]

SERVICE DESCRIPTION / ROOM	HOURS/QTY	RATE	SUBTOTAL
General Cleaning (Kitchen, Bathrooms, Living Areas)	[0.0]	[\$[0.00]]	[\$[0.00]]
Deep Clean Add-ons (Baseboards, Inside Oven, etc.)	[0.0]	[\$[0.00]]	[\$[0.00]]
Window Cleaning Interior	[0.0]	[\$[0.00]]	[\$[0.00]]
Special Requests / Other	[0.0]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]
Tax: \$[0.00]
Discount: -\$[0.00]
Total Due: \$[0.00]

Payment Instructions:

Please make checks payable to [Business Name] or pay via [Online Payment Method].

Notes: [Thank you for your business! Next scheduled visit: MM/DD/YYYY]