

INVOICE

[Company Name]
[Street Address]
[City, State, Zip]
[Phone] | [Email]

Invoice #: _____
Date: _____
Due Date: _____

BILL TO:

[Client Name]
[Service Address]
[Phone]
[Email]

SERVICE DETAILS:

Service Frequency: [] One-time [] Weekly [] Bi-Weekly
Staff Assigned: _____
Time In: _____ **Time Out:** _____

Service Description (General/Deep/Move-out)	Qty/Hours	Rate	Amount
Standard Cleaning Services			
Add-on: [Window/Laundry/Oven/Fridge]			
Cleaning Supplies Fee			

NOTES / SPECIAL INSTRUCTIONS:

Subtotal: \$0.00

Tax Rate (%): 0.00%
Tax Amount: \$0.00
Total Amount: \$0.00

PAYMENT METHODS:

Check Payable to: [Company Name] | Zelle/Venmo: [Account Info] | Bank Transfer: [Account details]

Thank you for choosing our housekeeping services!