

[Writer Name/Agency]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE

No: [001]
Date: [MM/DD/YYYY]

BILL TO:
[Client Name]
[Company Name]
[Client Address]
DUE DATE:
[MM/DD/YYYY]

Description	Quantity/Words	Rate	Amount
[Project Title/Content Type]	[Qty]	[\$0.00]	[\$0.00]
[Additional Edits/Research]	[Qty]	[\$0.00]	[\$0.00]

Subtotal: [\$0.00]

Tax (0%): [\$0.00]

Total Amount Due: [\$0.00]

Payment Instructions:
Bank: [Bank Name] | Account: [Account Number] | PayPal: [Email Address]

Thank you for your business!