

INVOICE

Voice Talent Name
Email: [Your Email]
Phone: [Your Phone]

Invoice #: [001]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO:

[Client Name/Podcast Title]
[Contact Person]
[Address Line 1]
[City, State, Zip]

DESCRIPTION	FORMAT/USAGE	QTY	RATE	AMOUNT
Podcast Intro Voiceover Recording	Raw/Edited WAV	1	\$0.00	\$0.00
Podcast Outro Voiceover Recording	Raw/Edited WAV	1	\$0.00	\$0.00
Full Commercial Usage Rights (Perpetual)	Digital Audio	1	\$0.00	\$0.00

Subtotal: \$0.00

Total Balance Due: \$0.00

Payment Instructions:

Please remit payment via [PayPal/Bank Transfer/Venmo] to [Account Details].
Thank you for your business!