

INVOICE

Invoice #: [000]

Date: [Date]

[Freelancer Name]

[Email Address]

[Phone Number]

[Tax ID/SSN]

BILL TO:

[Publishing House Name]

[Editor/Contact Person]

[Department]

[Address]

PROJECT DETAILS:

Project Title: [Book Title/Project Name]

ISBN: [If applicable]

Purchase Order: [PO Number]

Description (Editing, Writing, Design)	Rate Type	Quantity	Unit Price	Total
[Service Name - e.g., Copyediting]	[Per Word/Hour/Flat]	[0,000]	[\$[0.00]]	[\$[0.00]]
[Service Name - e.g., Proofreading]	[Per Word/Hour/Flat]	[0,000]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax: \$[0.00]

Grand Total: \$[0.00]

Payment Instructions:

[Bank Name / PayPal / Wire Details]

Due Date: [Date]

Thank you for the opportunity to work on this publication.