

[ARCHITECTURE/ENGINEERING FIRM NAME]

[Street Address]
[City, State, Zip]
[Phone/Email]

INVOICE

Date: [MM/DD/YYYY]
Invoice #: [0000]
Project #: [Project Code]

CLIENT

[Client Name]
[Company Name]
[Address]
[City, State, Zip]

PROJECT

[Project Name]
Construction Document Phase (CD)

Description of Services (CD Phase)	% Complete	Phase Fee	Amount Due
Architectural Drawings & Details	[0]%	[\$[0.00]]	[\$[0.00]]
Structural Engineering Coordination	[0]%	[\$[0.00]]	[\$[0.00]]
MEP Coordination	[0]%	[\$[0.00]]	[\$[0.00]]
Specifications & General Requirements	[0]%	[\$[0.00]]	[\$[0.00]]

Description of Services (CD Phase)	% Complete	Phase Fee	Amount Due
Reimbursable Expenses (Printing/Delivery)	-	-	[\$0.00]

Subtotal: \$[0.00]

Tax: \$[0.00]

Less Previous Payments: (\$[0.00])

TOTAL BALANCE DUE: \$[0.00]

Payment Terms: Net [30] Days. Please make checks payable to "[Company Name]".

Thank you for your business.