

[Your Name/Business Name]
[Address Line 1]
[City, State, Zip]
[Email/Phone]

INVOICE

No: [Invoice #]
Date: [Date]

BILL TO:
[Publisher/Client Name]
[Contact Person]
[Address Line 1]
[City, State, Zip] **PROJECT DETAILS:**
Title: [Book Title/Manuscript Name]
Author: [Original Author]
Language Pair: [Source] to [Target]

Description of Services	Quantity (Words/Pages)	Rate	Amount
Literary Translation: [Chapters/Sections]	0	\$0.00	\$0.00
Stylistic Editing & Proofreading	-	\$0.00	\$0.00
Research & Glossary Development	-	\$0.00	\$0.00

Subtotal: \$0.00
Tax: \$0.00

Total Balance Due: \$0.00

PAYMENT INFORMATION:
Bank Name: [Name]
Account Name: [Name]
SWIFT/BIC: [Code]
IBAN: [Number]
Due Date: [Date]

Notes: Royalties and copyright terms apply as per the contract dated [Contract Date].