

WEDDING CATERING INVOICE

[Catering Company Name]

[Business Address]

[Phone / Email]

Invoice #: [00000]

Date: [MM/DD/YYYY]

Event Date: [MM/DD/YYYY]

CLIENT INFORMATION

[Couple Names]

[Address]

[Phone]

[Email]

EVENT DETAILS

Venue: [Venue Name]

Guest Count: [000]

Service Style: [Plated / Buffet / Family Style]

Description	Quantity / Unit	Price	Total
Catering Package: [Package Name]	[Guest Count]	\$0.00	\$0.00
Hors d'oeuvres Selection	[Selection]	\$0.00	\$0.00
Beverage & Bar Service	[Type]	\$0.00	\$0.00
Staffing & Service Fee	[Hours/Staff]	\$0.00	\$0.00
Rentals (Linens, China, Glassware)	[Set]	\$0.00	\$0.00

Subtotal \$0.00

Tax ([0]%) \$0.00

Gratuity / Service Charge \$0.00
Total Amount \$0.00
Deposit Paid (\$0.00)
Balance Due \$0.00

NOTES & INSTRUCTIONS

[Dietary restrictions, delivery times, and payment terms go here.]

Thank you for choosing [Catering Company Name] for your special day.