

INVOICE

[Studio Name]
[Address Line 1]
[City, State, Zip]

Invoice #: [000]
Date: [MM/DD/YYYY]
Installment: [#] of [#]

CLIENT

[Client Name]
[Project Name]
[Client Address]

DESCRIPTION OF SERVICES/GOODS	PROJECT TOTAL	AMOUNT
[Phase Name (e.g., Procurement / Schematic Design)]	\$0.00	\$0.00
[Item/Service Detail]	\$0.00	\$0.00
Subtotal \$0.00		
Tax \$0.00		
Total Due \$0.00		

Payment Terms: Due within [X] days. Please make checks payable to [Studio Name].

Notes: This installment covers [Specific Milestones or Deliverables].