

STUDIO NAME

INVOICE

#00001

CLIENT

[Client Name]
[Project Address]
[Phone/Email]
PROJECT INFO

Project: [Project Title]
Date: [Date]
Phase: [Current Phase, e.g., Schematic Design]

DESCRIPTION OF PHASE/SERVICE	HOURS/QTY	RATE	TOTAL
[Phase Name: e.g., Design Development]	-	-	\$0.00
[Specific Task: e.g., 3D Renderings]	[0]	[\$0.00]	\$0.00
[Procurement/FF&E Deposit]	-	-	\$0.00
Subtotal \$0.00			
Tax \$0.00			
Total Due \$0.00			

PAYMENT TERMS

Please make checks payable to [Studio Name] or pay via Bank Transfer to [Account Info]. Payment is due within [15] days of receipt. Work for subsequent phases will commence upon receipt of payment.