

[BUSINESS NAME]

[Street Address]
[City, State, Zip]
[Email / Phone]

MILESTONE INVOICE

Invoice #: [000]
Date: [Date]

CLIENT

[Client Name]
[Project Title]
[Project Address]

PAYMENT TERMS

Milestone: [e.g., Concept Approval]
Due Date: [Date]

PHASE / MILESTONE DESCRIPTION	% OF TOTAL	AMOUNT
[Phase Name] [Detail of deliverables completed: e.g., 3D Renderings, Floor Plans, Material Board]	[00]%	\$0.00
Reimbursable Expenses [Site visits, printing, samples]	-	\$0.00

Subtotal: \$0.00
Tax: \$0.00

TOTAL DUE: \$0.00

Payment Instructions:

[Bank Transfer Details / Check Payable To / Online Payment Link]

Notes:

Work for the next phase ([Phase Name]) will commence upon receipt of this milestone payment.