

# INVOICE

[Studio Name]  
[Address Line 1]  
[Email/Phone]

INVOICE NUMBER

#0000

DATE

[Date]

---

CLIENT / PROJECT

**[Client Name]**  
[Project Name/Site Address]  
[Tax ID/PO Number]

PAYMENT TERMS

[e.g. Net 30]

DUE DATE

[Date]

PROJECT PHASE / DESCRIPTION	COMPLETION %	RATE/FEE	AMOUNT
<b>Phase 1: Programming &amp; Schematic Design</b>	<b>100%</b>	<b>\$0.00</b>	<b>\$0.00</b>
Space planning, conceptual boards, and initial FF&E.			
<b>Phase 2: Design Development</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>
Detailed CAD drawings, material specifications, and millwork.			

---

PROJECT PHASE / DESCRIPTION	COMPLETION %	RATE/FEE	AMOUNT
<b>Phase 3: Construction Documentation</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Reimbursables / Site Visits</b>	<b>-</b>	<b>\$0.00</b>	<b>\$0.00</b>

Subtotal \$0.00  
Tax \$0.00  
Total Due (USD) \$0.00

NOTES

Please include invoice number with your payment. Direct wire transfer and check accepted.

[Bank Name] | [Routing Number] | [Account Number]