

INVOICE

SUBCONTRACTOR NAME

INVOICE #
DATE

BILL TO: GENERAL CONTRACTOR

Company Name: _____

Project Name: _____

Project Number: _____

PAYMENT TERMS

Due Date: _____

Payment Method: _____

| Description of Work / Items | Quantity/Hrs | Rate | Amount |
|-----------------------------|--------------|------|--------|
| | | | |
| | | | |
| | | | |
| | | | |

Subtotal: \$

Tax/Retention (%): \$

Total Amount Due: \$

NOTES / INSTRUCTIONS

SUBCONTRACTOR SIGNATURE

APPROVAL (GC USE ONLY)