

INVOICE

[Subcontractor Name]

[Street Address]
[City, State, Zip]
[Phone] | [Email]

Invoice #: _____
Date: _____
Project ID: _____

BILL TO (General Contractor):

[GC Company Name]
[Contact Person]
[Street Address]
[City, State, Zip]

PROJECT LOCATION:

[Project Name]
[Job Site Address]
[City, State, Zip]

Description of Work / Phase	Contract Amount	% Complete	Previous Billing	Current Amount

Work Completed to Date: \$ _____
Less Retainage ([_____] %): (\$ _____)
Less Previous Payments: (\$ _____)

TOTAL DUE THIS INVOICE: \$ _____

Payment Terms: Net [] Days

Notes: [Lien waiver attached / Certification of payroll included]

Authorized Signature