

INVOICE

[Consultant/Firm Name]
[Address Line 1]
[City, State, Zip]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

CLIENT:

[Client Name]
[Company Name]
[Address Line 1]
[City, State, Zip]

MATTER:

[Case Reference/Matter ID]
[Brief Description of Legal Service]

Date	Description of Services	Hours	Rate	Total
[MM/DD]	[Itemized task description]	0.0	\$0.00	\$0.00
[MM/DD]	[Itemized task description]	0.0	\$0.00	\$0.00
[MM/DD]	[Itemized task description]	0.0	\$0.00	\$0.00

Subtotal: \$0.00
Expenses/Costs: \$0.00

Amount Due: \$0.00

Payment Terms: [Net 30/On Receipt]

Payment Instructions: [Bank Name / Account Details / Wire Info]

Thank you for your business.