

INVOICE

[Your Name/Agency Name]
[Address Line 1]
[Email/Phone]

Invoice #: [001]
Date: [Date]
Due Date: [Date]

BILL TO:

[Client Name]
[Company Name]
[Client Address]

PROJECT:

[Social Media Campaign Name]
[Platform: Instagram/TikTok/etc.]

Description of Content/Service	Qty/Hours	Rate	Total
[e.g., Short-form Video Production - 30s Reel]	[0]	\$0.00	\$0.00
[e.g., Graphic Design - Carousel Post]	[0]	\$0.00	\$0.00
[e.g., Social Media Management/Caption Writing]	[0]	\$0.00	\$0.00
			Subtotal: \$0.00
			Tax: \$0.00
			Total Due: \$0.00

Payment Information:

Bank: [Bank Name] | Account: [Number] | Routing: [Number]

PayPal: [Email address]

Thank you for your business!