

CREATIVE AGENCY

Invoice No: #000
Date: [Date]
Due Date: [Date]

FROM

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]
BILL TO

[Client Name]
[Company Name]
[Street Address]
[City, State, Zip]

DESCRIPTION / CAMPAIGN	QTY/HRS	RATE	AMOUNT
[Service Item Name]	0.00	\$0.00	\$0.00
[Service Item Name]	0.00	\$0.00	\$0.00
[Service Item Name]	0.00	\$0.00	\$0.00
Subtotal \$0.00			
Tax (0%) \$0.00			
Total Due \$0.00			

NOTES & PAYMENT TERMS

Please include the invoice number in your bank transfer reference. Payment is expected within 30 days of the invoice date.