

# BROKERAGE FEE INVOICE

[Brokerage Firm Name]  
[Address Line 1]  
[City, State, Zip]  
[Tax ID / EIN]

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Payment Due:** \_\_\_\_\_

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## **Client / Importer**

[Client Name]  
[Company Name]  
[Address]  
[Client Account ID]

## **Shipment References**

**Entry Number:** \_\_\_\_\_  
**HBL/AWB:** \_\_\_\_\_  
**Vessel/Flight:** \_\_\_\_\_  
**Port of Entry:** \_\_\_\_\_

| Description of Services / Charges      | Reference         | Amount |
|--|-------------------|--------|
| Customs Brokerage Professional Fee     | Entry Filing      |        |
| Single Entry Bond / Annual Bond Charge | Bond Underwriting |        |
| Documentation & Handling               | Compliance Docs   |        |
| Advanced Duty/Tax Disbursement Fee     | Finance Charge    |        |

| Description of Services / Charges | Reference       | Amount |
|-----------------------------------|-----------------|--------|
| Messenger & Delivery Fees         | Local Logistics |        |

Service Subtotal: \$ \_\_\_\_\_  
Applicable Tax (VAT/GST): \$ \_\_\_\_\_

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**Total Amount Due: \$ \_\_\_\_\_**

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**Payment Instructions:**

Please make checks payable to **[Brokerage Firm Name]**.

Wire Transfer / ACH: Bank Name: [Name] | Account: [Number] | Routing: [Number]

*Thank you for your business.*