

INVOICE

[Studio Name]
[Address Line 1]
[Email / Phone]

Invoice #: [0000]
Date: [Date]
Due Date: [Date]

CLIENT INFORMATION

[Client Company Name]
[Contact Person]
[Billing Address]
[City, State, Zip]

SESSION DETAILS

Project: [e.g., Corporate Headshots]
Date: [Session Date]
Location: [On-site / Studio]

Description	Rate/Unit	Qty/Hrs	Total
Corporate Photography Session (Half/Full Day)	\$0.00	0	\$0.00
Image Post-Processing & Retouching	\$0.00	0	\$0.00
Commercial Usage License	\$0.00	1	\$0.00

Description	Rate/Unit	Qty/Hrs	Total
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Travel / Equipment Rental Fees	\$0.00	1	\$0.00
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Subtotal: \$0.00
Tax ([0] %): \$0.00
Amount Due: \$0.00

PAYMENT TERMS

Please make checks payable to [Business Name] or pay via bank transfer to: [IBAN/Account Details]. Payment is due within [30] days.