

INVOICE

[Invoice Number]
Date: [Date]

[Your Name/Agency]
[Address Line 1]
[Email/Website]

BILL TO:
[Client Name]
[Company Name]
[Client Address]

PAYMENT TERMS:
Due Date: [Date]
PO Number: [Optional]

Service Description	Qty/Words	Rate	Amount
SEO Blog Post Content (Research & Writing)	[Quantity]	[\$[0.00]]	[\$[0.00]]
On-Page Optimization (Meta Tags & Alt Text)	[Quantity]	[\$[0.00]]	[\$[0.00]]
Keyword Research & Strategy Planning	[Hours]	[\$[0.00]]	[\$[0.00]]
Website Copy Refresh (Landing Pages)	[Quantity]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax (0%): \$[0.00]

Total Due: \$[0.00] [Currency]

Payment Instructions:

Please send payment via [Bank Transfer/PayPal/Stripe].

Bank Details: [Account Name / Number / Routing Number]

Thank you for your business.