

[YOUR NAME/STUDIO]

Creative Copywriting & Strategy

Invoice #: _____

Date: _____

Due Date: _____

FROM

[Your Address]
[Email Address]
[Tax ID / Reference]

BILL TO

[Client Name]
[Company Name]
[Client Address]

PROJECT DESCRIPTION	QTY/HOURS	RATE	AMOUNT
[Project Name] [Brief description of deliverables e.g., Website Copy, Blog Posts]	-	-	\$0.00
[Project Name] [Brief description of deliverables]	-	-	\$0.00
			Subtotal: \$0.00

Tax: \$0.00

Total Due: \$0.00

PAYMENT INSTRUCTIONS

Bank: [Bank Name] | Account: [Account Number] | Sort Code: [Code]

Terms: Net [Number] Days. Thank you for the creative partnership.