INVOICE

[Company Name]

Date: [00/00/0000]
Invoice #: [0000]
Project #: [0000]

CLIENT

[Client Name]
[Street Address]
[City, State, Zip]

PROJECT

[Project Name]
Phase: Construction Documentation
[Project Address]

DESCRIPTION OF DELIVERABLES	FEE TYPE	AMOUNT
CD Phase: Architectural Drawings (Floor Plans, Sections, Details)	Fixed Fee	$0.00
CD Phase: Structural/MEP Coordination	Hourly	$0.00
Specifications Manual Production	Fixed Fee	$0.00

DESCRIPTION OF DELIVERABLES	FEE TYPE	AMOUNT
Reimbursable Expenses (Printing/Plots)	Cost	$0.00

Subtotal $0.00
Tax $0.00
Balance Due $0.00

NOTES & PAYMENT INSTRUCTIONS

Payment due within [30] days. Please make checks payable to [Company Name].