

PROGRESS INVOICE

Concept Development Phase

Invoice #: [0000]
Date: [Date]

FROM

[Company Name]
[Address Line 1]
[Email/Phone]

BILL TO

[Client Name]
[Project Name]
[Client Address]

Concept Phase / Task	% Comp.	Total Value	Prior Billed	Current Due
Initial Research & Discovery	100%	\$0.00	\$0.00	\$0.00
Ideation & Sketching	[0]%	\$0.00	\$0.00	\$0.00
Technical Feasibility Study	[0]%	\$0.00	\$0.00	\$0.00
Final Concept Presentation	[0]%	\$0.00	\$0.00	\$0.00

OVERALL PROJECT COMPLETION

Phase: [Current Phase Name]

Subtotal (Current Work): \$0.00

Tax: \$0.00

Total Amount Due: \$0.00

NOTES / PAYMENT TERMS

Due within [Number] days. Please include invoice number with payment.