

[BUSINESS NAME]

[Street Address]
[City, State, Zip]
[Phone Number]
[Email/Website]

INVOICE # _____

DATE: _____

DUE DATE: _____

BILL TO:

[Client Name]
[Client Address]
[Client Phone]

PROJECT LOCATION:

[Job Site Address]
[Property Notes]

Service Description	Hours	Rate	Amount
[Labor Description]		\$	\$
[Labor Description]		\$	\$
Materials/Parts			
[Material Item]	1	\$	\$

Subtotal: \$ _____

Tax: \$ _____

Total Due: \$ _____

Payment Terms: Please make checks payable to [Business Name].

Notes: All work completed to satisfaction. Thank you for your business!