

MANAGEMENT INVOICE

[Management Company Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Property Owner

[Owner Name]
[Owner Address]
Invoice #: [0000]
Date: [MM/DD/YYYY]
Property: [Rental Street Address]

Description of Service / Expense	Date	Amount
Monthly Management Fee	[Date]	\$0.00
Leasing/Renewal Fee	[Date]	\$0.00
Maintenance: [Description]	[Date]	\$0.00
Vendor Pass-through: [Vendor Name]	[Date]	\$0.00

Subtotal: \$0.00
Total Due: \$0.00

Notes

[Insert payment instructions or breakdown of reserve fund deductions here.]