INVOICE

[Agency Name]
[License Number]
[Phone Number]
[Email]

Invoice #: ___________
Date: ___________
Due Date: ___________

BILL TO:

[Client Name]
[Current Mailing Address]
[City, State, Zip]

PROPERTY REFERENCE:

[Street Address of Subject Property]
[City, State, Zip]
MLS ID: [Number]

Description of Services	Rate/Price	Total
Sales Commission ([%] of Purchase Price)	$	$
Broker Administrative Fee	$	$
Marketing & Staging Reimbursement	$	$
Other: [Description]	$	$

Subtotal: $__________

Tax: $__________

Total Due: $__________

Payment Instructions:
Please make checks payable to [Brokerage Name] or pay via wire transfer to [Bank Details].

Thank you for your business.