

INVOICE

Management Service Fees

Invoice #: _____

Date: _____

FROM (MANAGEMENT CO.):

PROPERTY/OWNER:

Unit / Description	Service Type	Rate/Percentage	Amount
_____	Monthly Management Fee	_____	_____
_____	Leasing / Renewal Fee	_____	_____
_____	Maintenance Coordination	_____	_____
_____	Marketing/Advertising	_____	_____
_____	Other: _____	_____	_____

Subtotal: \$ _____

Tax/Adjustments: \$ _____

Total Due: \$ _____

Payment Terms: Due within ____ days. Please make checks payable to the management company address above.

Notes: _____