

INVOICE

[Invoice Number]
Date: [Date]

[Your Company/Name]
[Address Line 1]
[City, State, Zip]
[Email/Phone]

BILL TO

[Landlord/Client Name]
[Address Line 1]
[City, State, Zip]
PROPERTY SERVICED

[Property Address]
[Unit Number]
Tenant: [Optional Name]

Description of Service / Materials	Hours/Qty	Rate	Amount
[Service description or part name]	0	\$0.00	\$0.00

Subtotal: \$0.00
Tax: \$0.00
Total: \$0.00

NOTES & PAYMENT INSTRUCTIONS

[e.g., Please make checks payable to... / Due within 15 days]

Thank you for your business.