

INDUSTRIAL JANITORIAL SERVICES

123 Industrial Way, Suite 100
Manufacturing City, ST 12345
Phone: (555) 010-9988

INVOICE

Invoice #: [000000]
Date: [Date]
Service Period: [MM/DD - MM/DD]

BILL TO:

[Client Company Name]
[Facility Address]
[City, State, Zip]
Attn: Facility Manager

FACILITY DETAILS:

Site ID: [Site Reference]
Square Footage: [00,000 sq ft]
Payment Terms: Net 30

Description of Services	Quantity/Frequency	Rate	Amount
Daily Maintenance (Industrial Floor Scrubbing & Degreasing)	[Qty]	\$0.00	\$0.00
HVAC Vent & High-Surface Dusting (Industrial Spec)	[Qty]	\$0.00	\$0.00

Description of Services	Quantity/Frequency	Rate	Amount
Waste Management & Hazardous Material Disposal	[Qty]	\$0.00	\$0.00
Consumables Restocking (Paper/Soap/Liners)	[Qty]	\$0.00	\$0.00
Subtotal: \$0.00 Sales Tax: \$0.00 Total Amount: \$0.00			

Payment Instructions: Please make checks payable to *Industrial Janitorial Services*. Electronic transfers accepted via [Details]. Late payments are subject to a [0]% monthly fee.

Thank you for choosing our facility maintenance solutions.