

[MANUFACTURER NAME]

[Plant/Office Address]
[City, State, Zip]
[Tax ID/VAT Number]

INVOICE

Invoice #: [00000]
Date: [MM/DD/YYYY]
PO #: [Wholesale Order Number]

BILL TO:

[Wholesaler Name]
[Billing Address]
[Contact Person]
[Phone Number]

SHIP TO (Warehouse/Jobsite):

[Wholesaler Warehouse Name]
[Delivery Address]
[Loading Dock/Gate Instructions]

SKU/Item Code	Description	Quantity	Unit (e.g. Pallet/Ton)	Unit Price	Total
[SKU-001]	[e.g. Grade A Portland Cement - 50kg Bags]	[00]	[Pallet]	[\$[0.00]]	[\$[0.00]]
[SKU-002]	[e.g. Rebar 12mm x 6m]	[00]	[Bundle]	[\$[0.00]]	[\$[0.00]]

SKU/Item Code	Description	Quantity	Unit (e.g. Pallet/Ton)	Unit Price	Total
[SKU-003]	[e.g. Hollow Structural Section]	[00]	[Metric Ton]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]
Wholesale Discount ([0] %): - \$[0.00]
Freight/Shipping: \$[0.00]
Tax ([0] %): \$[0.00]
TOTAL DUE: \$[0.00]

Payment Terms: Net [30] Days. 2% discount if paid within 10 days.

Remittance Advice: Please include Invoice # on wire transfers or checks.

Notes: All materials remain property of [Manufacturer Name] until paid in full. Claims for shortage or damage must be made within 48 hours of delivery.