

THRIFT STORE

Asset Tracking & Inventory Invoice

INVOICE #
DATE

SOURCE / DONOR INFO:
PROCESSOR / RECEIVER:
LOCATION/BIN:

Asset Tag ID	Category	Item Description (Brand, Color, Flaws)	Qty	Unit Value	Total

SUBTOTAL:
TAX/FEES:
GRAND TOTAL:

AUTHORIZED SIGNATURE
INTERNAL NOTES

* All inventory items are subject to asset depreciation and quality audits.