

INVOICE

[Brokerage Company Name]

[Street Address]
[City, State, Zip, Country]
Tax ID: [Number]

Invoice #: [000001]

Date: [MM/DD/YYYY]

Due Date: [MM/DD/YYYY]

BILL TO:

[Customer Name]
[Address Line 1]
[Address Line 2]
[Contact Phone/Email]

PAYMENT TERMS:

[e.g. Net 30]
Currency: [USD/EUR/GBP]

HLB/MAWB: [Number]
Origin: [City, Country]
Destination: [City, Country]
Vessel/Flight: [Name/No.]
Weight/Volume: [KG / CBM]
Container #: [Number]
Incoterms: [e.g. CIF, FOB]
ETD: [Date]
ETA: [Date]

Description of Charges	Quantity	Rate	Total
Ocean/Air Freight Charges	[Qty]	[0.00]	[0.00]

Description of Charges	Quantity	Rate	Total
Fuel Surcharge	[Qty]	[0.00]	[0.00]
Customs Clearance Fee	[Qty]	[0.00]	[0.00]
Documentation & Handling	[Qty]	[0.00]	[0.00]
Insurance	[Qty]	[0.00]	[0.00]
			Subtotal: [0.00]
			Tax/VAT: [0.00]
TOTAL AMOUNT DUE: [Currency 0.00]			
Wire Transfer Instructions:			
Bank: [Bank Name] SWIFT: [Code] IBAN: [Number]			
Notes: Please include Invoice Number as payment reference.			