

COMMISSION INVOICE

Invoice #:
Date:

[Agency Name]
[Address Line 1]
[City, State, Zip]
[Tax ID / License #]

Payable To:

[Agent Name]
[Agent Phone]
[Agent Email]

Bill To:

[Client Name / Brokerage]
[Address Line 1]
[City, State, Zip]

Property & Transaction Details:

Property Address:

Closing Date: | Sale Price:

Description	Rate / %	Amount
Sales Commission		
Referral Fee (if applicable)		

Description	Rate / %	Amount
-------------	----------	--------

Administrative Fees	-	
---------------------	---	--

Subtotal:

Tax (if applicable):

Total Commission Due:

Payment Instructions:

Please make checks payable to **[Entity Name]** or transfer via wire to:

Bank Name:

Account #: | Routing #:

Thank you for your business.