

[FIRM NAME]

Urban Design & Strategic Planning
[Street Address]
[City, State, Zip]

INVOICE

Invoice #: [0000]
Date: [Date]
Due Date: [Date]

BILL TO

[Client Name]
[Department/Agency]
[Client Address]

PROJECT

[Project Name/Phase]
Project ID: [ID-000]
Location: [City/Site]

SERVICE DESCRIPTION	HOURS / QTY	RATE	AMOUNT
[Site Analysis / Master Planning Phase]	[0.00]	[\$0.00]	[\$0.00]
[Public Consultation & Stakeholder Engagement]	[0.00]	[\$0.00]	[\$0.00]
[3D Modeling & Visualization]	[0.00]	[\$0.00]	[\$0.00]

Subtotal: [\$0.00]
Tax ([0] %): [\$0.00]
Total Due: [\$0.00]

Payment Instructions: Please make checks payable to [Firm Name] or via wire transfer to [Bank Details].

Terms: Payment is due within [30] days. Thank you for the opportunity to shape our urban environment together.