

[COMPANY NAME]

[Street Address]
[City, State, Zip]
[Phone Number]
[License #]

INVOICE

[Invoice Number]
Date: [Date]
Due Date: [Due Date]

CLIENT INFORMATION

[Client Name]
[Project Address]
[City, State, Zip]
[Email/Phone]

PROJECT SUMMARY

Deck Type: [e.g., Composite/Cedar]
Permit #: [Permit Number]
Square Footage: [Sq Ft]

Description of Work / Materials	Qty/Hrs	Rate	Amount
Design, Engineering & Blueprint Phase	-	\$0.00	\$0.00
Framing & Structural Foundation (Post/Beam)	-	\$0.00	\$0.00

Description of Work / Materials	Qty/Hrs	Rate	Amount
Decking Material: [Material Name]	-	\$0.00	\$0.00
Railing System & Hardware Installation	-	\$0.00	\$0.00
Labor: Skilled Construction & Finishing	-	\$0.00	\$0.00
Permits, Inspections & Waste Disposal	1	\$0.00	\$0.00

Subtotal: \$0.00
Tax: \$0.00
Deposit Paid: (\$0.00)
Total Balance: \$0.00

Payment Instructions: Please make checks payable to [Company Name]. Payments via bank transfer can be sent to [Account Details].

Notes: All workmanship is guaranteed for [Number] years from date of completion. Thank you for your business.