

INVOICE

[Business Name]
[Street Address]
[City, State, Zip]
[Phone] | [Email]

Invoice #: _____
Date: _____
Due Date: _____

BILL TO:

[Client Name]
[Billing Address]
[City, State, Zip]

JOB SITE / PROJECT:

[Project Name/Lot #]
[Site Address]
[City, State, Zip]

Description of Work / Materials	Quantity	Unit Price	Total
Excavation / Site Prep			
Footing Rebar & Concrete			
Wall Forms Setup & Stripping			
Poured Concrete (PSI: _____)			
Waterproofing / Damping			

Description of Work / Materials	Quantity	Unit Price	Total
Anchor Bolts & Hardware			
Other:			

Subtotal: \$ _____

Tax: \$ _____

TOTAL DUE: \$ _____

Notes / Payment Instructions:

Please make checks payable to: [Business Name]
 [Additional terms regarding warranties or late fees]