

# INVOICE

[Contractor Name/Company]

[Address Line 1]

[Phone] | [Email]

Invoice #: \_\_\_\_\_

Date: \_\_\_\_\_

Project: \_\_\_\_\_

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## BILL TO:

[Client Name]

[Client Address]

[Client Phone]

## WORK LOCATION:

[Job Site Address]

DESCRIPTION OF MATERIALS	QTY	UNIT PRICE	AMOUNT

Material Subtotal: \$

LABOR / SERVICE DESCRIPTION	HOURS	RATE	AMOUNT

LABOR / SERVICE DESCRIPTION	HOURS	RATE	AMOUNT
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**Labor Subtotal: \$**

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Subtotal: \$

Tax: \$

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**TOTAL DUE: \$**

**Notes / Terms:**

Payment is due within [XX] days. Please make checks payable to [Contractor Name].